

CSSG Tasking 2022-02
Date Issued: July 12, 2022

Task Title: CSSG Self-Assessment

Task Statement:

The CSSG is tasked to perform a self-assessment of the performance and effectiveness of the Group within the NCSP. The assessment should include:

- an evaluation of the organization of the CSSG (i.e., its Charter, Work Instructions and Membership Policy),
- specifically address the overall impact of the CSSG and look at proposing metrics for “active CSSG membership” and/or term limits for members to maintain the group’s effectiveness,
- review the roles of Emeritus and Ex-officio membership (e.g., whether the following positions should have defined ex-officio representation on the CSSG: NCSP Program Execution Manager, NDAG Chair, and CSCT Chair)
- the interface with the NCSP management team,
- the interface, communication, and coordination with other elements of the NCSP (NDAG, CSCT, End-users, etc.),
- the performance of the CSSG relative to established expectations (i.e., Charter and Taskings),
- the performance of the CSSG relative to advising the NCSP Manager and DOE/NNSA relative to the effectiveness of elements of the NCSP and any emergent criticality safety issues/concerns within the DOE.

It is recommended that metrics for the self-assessment be documented and appropriately tailored to the mission of the CSSG. In addition to reviewing what the CSSG has been doing, the assessment should also consider what the CSSG has not been doing but should be. Finally, for each area needing improvements, the CSSG should recommend practical and measurable corrective actions that can be implemented by the NCSP Manager and/or the CSSG to facilitate continuous improvement.

Period of Performance:

The tasking should kick off the effort by July 12, 2022, followed by a draft for review by the full CSSG by August 30, with the final version for posting to the NCSP website by September 30, 2022.

Resources:

CSSG Tasking 2022-02 Task Members

- Mikey Brady, Team Lead
- Tom McLaughlin
- Jerry Hicks

Task Deliverable:

Report to the NCSP Manager on the results of the CSSG Self-Assessment, including the evaluation criteria developed for the review, recommended corrective actions and opportunities for improvement.

Task Completion Date:

September 30, 2022

Signed: _____

Angela Chambers

Manager US DOE NCSP

Office of the Chief of Defense Nuclear Safety, NA-511