



## STATEMENT OF GOOD WILL *(regarding cancelations)*

Dear NCSP Hands-on Training Course Registrants,

Thank you for your interest in our course. We take great pride in the success-rate of our course and are pleased to offer the course to you at NO COST.

While the cost of the course is free to you, our registration staff and instructors spend ample time preparing for each course offering. In particular, there are significant costs associated in processing badge requests, rosters, and course materials in preparation for each course. For example, our registration staff and course coordinator spend a significant amount of time processing your registration information so the required badging requirements, course prerequisites, radiological training, and other requirements are satisfied at each site prior to you coming to the course. Again, these efforts are both time-consuming and costly to our team.

We simply ask that you strongly consider our effort involved in preparing for each course and seriously commit to attending the course once registered, so that our efforts are not wasted. *Dropping out of a course after significant registration efforts are completed may affect our ability to continue to offer the course free of charge to future participants. Furthermore, last minute cancellations may prevent us from being able to fill the vacant slot.*

We appreciate your consideration to us and to other registrants.

We look forward to seeing you and your participation in the course.

Kind regards,

A handwritten signature in black ink that reads "Angela S. Chambers". The signature is written in a cursive, flowing style with a prominent flourish at the end.

Dr. Angela Chambers,  
NCSP Manager