

**CSSG TASKING 2009-01**  
Date Issued: January 5, 2009

**Task Title:**

CSSG Position Paper on the Purpose, Structure and Operation of Criticality Safety Committees

**Task Statement:**

The CSSG is directed to develop a position paper on the purpose, structure and operation of criticality safety committees (CSCs) as applied to DOE sites. Points to be addressed include, but are not limited to:

- guidance on when the establishment of a CSC should be considered;
- guidance on the selection of members;
- recommended functional interfaces with operations and management;
- responsibilities and interactions with external organizations;
- authority of the CSC to recommend or direct safety related changes in programs and budgets;
- recommended responsibilities of the CSC; and
- interaction of the CSC with on-site criticality safety officers.

**Period of Performance:**

The position paper will be developed within forty-five days of the date the tasking is issued to the CSSG.

**Resources:**

The CSSG Deputy Chair will form a writing team composed of CSSG members. Contractor CSSG members of the writing team will use their FY09 NCSP CSSG support funding; DOE CSSG members of the team will provide funding from their site offices. CSSG emeritus members may be included in the team on a voluntary basis.

**Task Deliverables:**

Within thirty days of the date the tasking is issued to the CSSG the writing team will forward a draft position paper to the entire CSSG for comments.

Within fifteen days of the date the draft position paper is distributed to the CSSG the writing team will address all comments from the CSSG and incorporate any comments that are accepted. The writing team lead will submit the position paper to the CSSG Chair for transmittal to the NCSP Manager.

**Task Due Date:** February 20, 2009